Form 20-2

Safety Office←Person in charge of experiment

Genetically Modified Organisms Carry In/Out Notification Form

Date of submission: March 10, 2016

To: The Director, Japan Synchrotron Radiation Research Institute

 Submit this form at least 10 days prior to the day of carry in/out.
 Attach the document providing information based on the Law Concerning the Conservation and Sustainable Use of Biological Diversity through Regulations on the Use of Living Modified Organisms.
 The person in charge of the experiment must notify the Safety Office at the completion of carry in/out.

(Person in charge of experiment)
Name of the organization
Japan Synchrotron Radiation Research Institute
Department and title
XX Department, Researcher
Name
Saburo XXXX
(Manager) ¹⁾
Leave it blank if the user is the person in charge of the experiment.

I apply for the safety control of a genetic recombination experiment as follows. Notification

Acceptance number ²⁾	01-01
Carry in or carry out? ³⁾	🗆 in 📕 out
Scheduled date of carry in/out	March 19, 2016
Person in charge of carry in/out ⁴⁾	Name of organization Japan Synchrotron Radiation Research Institute Department and name XX Department, Saburo XXXX Address (Postal code) 1-1-1 Koto, Mikazuki-cho, Sayo-gun, Hyogo Phone: 0791-**-**** (PHS ****) Fax: 0791-**-**** E-mail: saburo@******.**.jp
Organization and person in charge of the other party ⁵⁾	Name of organization XXX University XXX Laboratory Department and name XXX Department, Hashio XXX Address (Postal code) *_*_*_* ***, ****, ***, Tokyo Phone: 03-***_*** Fax: 03-***_*** E-mail: hashio@*******.ipp
Provision of information ⁶⁾	Attached to this document Others ()

	Name of host or parent organism	Introduced trait	Containment level	Amount	Notes		
Genetically modified organisms that will be carried in/out ⁷⁾	Omit if you are attaching a document providing information. If you are not attaching a document providing information, state the reason in the "Provision of information" section, and describe the details about the genetically modified organisms that will be carried in/out.						
	Packaging Place the sample in a 1.5-mL tube, wrap in shock-absorbing material, and pack in a Styrofoam container.						
	Transportation method	□ Mail ■ Vendor (c	ourier) 🗆 Private vehic	ele			
Form of transport etc.	Scheduled carry in site at Japan Synchrotron Radiation Research Institute						

Conf	firmation of carry in/out of genetically modified organisms ⁸⁾					
	Confirmation of carry out of genetically modified organisms					
□ In	When carrying genetically modified organism into Japan Synchrotron Radiation Research Institute confirm that the organization from which the genetically modified organism is carried out, has agreed to provide such organism to japan Synchrotron radiation Research Institute. This requirement dose not apply if the genetically modified organism is carried in directly by a vendor. There is no problem in carrying it to Japan Synchrotron Radiation Research Institute. Year: Month: Day:					
	Name of the organization □ Safety Supervisor / □ Director of Safety Committee Name					
	Confirmation of carry in of genetically modified organisms					
	To: Director, Japan Synchrotron Radiation Research Institute					
	When carrying genetically modified organism out from Japan Synchrotron Radiation Research Institute, confirm that the organization into which the genetically modified organism is carried has agreed to accept the organism.					
Out	procedures for the use of the relevant genetically modified organism have been finalized, and thus there is no problem with carrying it into our organization. Year:2016 Month:3 Day:9					
	Name of the organizationXXX University XXX Laboratory□ Safety Supervisor /■□ Safety Supervisor /■□ NameXXXX					

* Completed by Safety Office

Reception date YYYY/M	M/DD Confirmation seal of carry in/out	Confirmation by Safety Supervisor	
--------------------------	--	--------------------------------------	--

* Notes

 Approval of Manager is necessary. Japan Synchrotron Radiation Research Institute Staff → Department head etc. Outside Staff (RIKEN) → Supervisor etc.

Form 20-2

User \rightarrow Manager of SPring-8 Users Office (Leave blank to submit.)

- 2) "Acceptance Number" that was issued by the Safety Office when the Application for Approval of Genetic Engineering Experiment was submitted.
- 3) Check either in or out. Note that genetically modified organisms may not be transferred or received if the experimental subject using the relevant genetically modified organism is not approved at the organization of the person who will carry in/out the genetically modified organism.
- 4) State the person who will carry in/out the genetically modified organism.
- 5) State the person of the other party who will carry in/out the genetically modified organism.
- 6) <u>Attach document providing information based on the Law Concerning the Conservation and Sustainable Use of biological</u> <u>Diversity through Regulations on the Use of Living Modified Organisms to this form.</u> If that document is not attached, state the reason for not attaching the document.
- 7) If the document providing information based on the Law Concerning the Conservation and Sustainable Use of biological Diversity through Regulations on the Use of Living Modified Organisms is not attached to this form, state the information regarding the genetically modified organism etc.

This section can be left blank if the document providing information is attached.

- 8) To confirm whether the carry out/in of the relevant genetically modified organism is approved at the organization that is scheduled to carry in/out the genetically modified organism, confirmation by the safety supervisor or the director of the safety committee of the relevant organization should be indicated. If the genetically modified organism is carried in directly by a vendor, this requirement is not applicable.
- 9) <u>This form should be submitted at least 10 days prior to the day of carry in/out.</u> The person in charge of the experiment must notify the Safety Office at the completion of carry in/out.